

AGENDA  
REGULAR MEETING OF THE BOARD OF TRUSTEES  
OF THE BUENA PARK LIBRARY DISTRICT

7150 La Palma Avenue

July 1, 2014

5:30 p.m. Library Board Room

\*\*(Distributed agenda information viewable/obtainable in Administration Office.

Agenda and Minutes at [www.buenaparklibrary.org](http://www.buenaparklibrary.org)\*\*) \*\*

		MF	PG	DM	AS	DS
CALL TO ORDER	_____					
PLEDGE OF ALLEGIANCE						
ROLL CALL		Present	_____	_____	_____	_____
		Absent	_____	_____	_____	_____
		Also	_____	_____	_____	_____
I. ACTION ON MINUTES						
a) Regular Meeting of May 6, 2014		Motion	_____	_____	_____	_____
		2nd	_____	_____	_____	_____
		Ayes	_____	_____	_____	_____
		Noes	_____	_____	_____	_____
		Absent	_____	_____	_____	_____
		Abstain	_____	_____	_____	_____
b) Regular Meeting of June 3, 2014		Motion	_____	_____	_____	_____
		2nd	_____	_____	_____	_____
		Ayes	_____	_____	_____	_____
		Noes	_____	_____	_____	_____
		Absent	_____	_____	_____	_____
		Abstain	_____	_____	_____	_____
II. ORAL COMMUNICATIONS						
a) From Public concerning non-agenda items						
b) Board Members' Reports on conferences attended or meetings scheduled						
c) Volunteer Guild Report						
III. CORRESPONDENCE						
a) Patrons' suggestions from individuals requesting purchase of materials or proposing changes to Library operations						
b) Director's Report						
IV. FINANCIAL AND MONTHLY REPORTS FROM THE OFFICE OF THE DIRECTOR						
a) Balance Sheet as of June 30, 2014						
b) Revenue – \$2,654,234 and Expenditures – \$2,018,322 Budget vs. Actual Report July 1, 2013 through June 30, 2014						
c) Check Register as of June 30, 2014						
d) Monthly Statistical Reports for June 2014						

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V. NEW BUSINESS

a) Receive and File the Plan of Service Accomplishments for Fiscal Year 2013-2014

b) Consideration and Approval of the Service Objectives for Fiscal Year 2014-2015	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___

c) Consideration and Approval of the Final Budget for Fiscal Year 2014-2015 in the Amount of \$2,587,051	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___

d) Consideration and Approval to Transfer \$800,000 to the Orange County Investment Pool	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___

e) Consideration and Approval to Give a 3% Cost of Living Adjustment to Library Staff Effective July 11, 2014	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___

f) Discussion and Consideration to Approve Reinstating Two Full-time Clerical Positions to the Organization Chart	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___

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g) Consideration and Approval of the 2014-2015 Agreement for Professional Services with the Law Firm, Dannis Woliver and Kelley (DWK)	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___
h) Approval of the Proposal to Provide Independent Auditor Services for the Years Ending June 30, 2014 through 2018 by Charles Z. Fedak & Company	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___
i) Consideration and Selection of a Representative for Region 6, Seat C to the CSDA Board of Directors	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___

VI. FUTURE AGENDA ITEMS

- a) Annual Report in September
- b) Annual Review of the Trustee Handbook in October

VII. CONSENT CALENDAR

Motion	___	___	___	___	___
2nd	___	___	___	___	___
Ayes	___	___	___	___	___
Noes	___	___	___	___	___
Absent	___	___	___	___	___
Abstain	___	___	___	___	___

*All matters listed under Consent Calendar will be acted upon by one motion affirming the action recommended on the Agenda. There will be no separate discussion on these items prior to voting unless members of the Board or the public request specific items to be removed from the Consent Calendar for separate action.*

- a) Personnel Action
  1. Resignation of P/T Library Clerk I, Virginia Marfice, effective May 23, 2014.
  2. New Hire, P/T Library Page, Chelenne Slaven, at Step 1 on the Salary Scale, effective June 10, 2014

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3. New Hire, P/T Library Clerk I, Jesus Rios, at Step 1 on the Salary Scale, effective June 24, 2014.
4. Resignation of P/T Library Clerk I, Elizabeth Prado, effective June 30, 2014.
5. Merit Increase for Librarian I, Phyllis Nisle, to Step 8 on the Salary Scale, effective July 11, 2014.
6. Merit Increase for P/T Administrative Assistant, Kathleen Bermosk, to Step 3 on the Salary Scale, effective July 11, 2014.
7. Merit Increase for P/T Library Clerk I, Stella Galvan, to Step 8 on the Salary Scale, Effective July 11, 2014.
8. Merit Increase for P/T Library Clerk I, Josephine Flordelis, to Step 6 on the Salary Scale effective July 25, 2014.
9. Merit Increase for P/T Library Clerk I, Chantell Martinez Belyea, to Step 6 on the Salary Scale, effective July 25, 2014.

b) Unpaid Bills Detail June 2014

ADJOURNMENT \_\_\_\_\_

Motion	_____	_____	_____	_____	_____
2nd	_____	_____	_____	_____	_____
Ayes	_____	_____	_____	_____	_____
Noes	_____	_____	_____	_____	_____
Absent	_____	_____	_____	_____	_____
Abstain	_____	_____	_____	_____	_____

