



Board of Trustees

Richard Rams – President  
Carole Jensen – President Pro Tem  
Cheyenne Traut – Secretary  
Pat Ganer – Trustee  
Brenda Estrada – Trustee

**REGULAR BOARD MEETING AGENDA**

Tuesday, September 19, 2023 (Unusual Date)  
5:30 p.m.  
7150 La Palma Ave. Buena Park, CA 90620  
Board Room – 2<sup>nd</sup> Floor

**Americans with Disabilities Act Compliance:** If you need special assistance to participate in this meeting, please contact the administration office at (714) 826-4100 ext. 120 or by email: [Psalas@buenaparklibrary.org](mailto:Psalas@buenaparklibrary.org) at least 72 hours prior to the meeting so the Buena Park Library District may make reasonable arrangements to ensure accessibility to the meeting.

**Public Requests for Documents:** The District provides a public inspection copy of all materials included in the agenda packet to the Board members. Members of the public who wish to obtain a copy of any document may do so by completing a Request for Public Document form and submitting it to the Administration office who will arrange for the documents to be copied at a charge of 20 cents per page. A digital copy (PDF) is available free of charge and will be sent by email. Request forms are available at the District Administration office.

This meeting of the Buena Park Library Board of Trustees will be held in person on the 2<sup>nd</sup> Floor of the Library (7150 La Palma Ave. Buena Park, CA 90620) and is OPEN to the Public.

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1. Call to Order
  2. Pledge of Allegiance
  3. Roll Call

**Action on Minutes**

4. Approval of minutes from the August 1, 2023 Regular Meeting

**Oral Communication**

5. Public Comments

This is the portion of the meeting set aside to invite public comments regarding any matter within the jurisdiction of the Library Board of Trustees. If comments relate to a specific agenda item, those comments will be taken following the staff report for that item, but prior to the Library Board taking a vote on that item. Those wishing to speak are asked to complete a speaker identification form and hand it to the Library Director. Public comments are limited to 3 minutes each.

6. Board members' Reports on Conferences Attended or Meetings Scheduled



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**Correspondence**

7. Patron's Suggestions from Individuals Requesting Purchase of Materials or Proposing Changes to Library Operations
8. Buena Park Library Volunteer Guild Meeting Report
9. Director's Report

**Financial and Monthly Reports from the Office of the Director**

10. Balance Sheet as of August 31, 2023
11. Revenue - \$91,606 and Expenditures – \$388,789 Budget vs. Actual Report
12. CERBT Quarterly Account Summary
13. Check Register through August 31, 2023

**New Business**

14. Receive and File Annual Report for 2022-2023

**Future Agenda Items**

15. Agenda preparation for the September regular date meeting which will be held on October 3, 2023 unless rescheduled by the Library Board of Trustees

**Closed Session**

16. Public Employee Discipline/Dismissal/Release (Gov. Code, §54957(b)(1))

**Adjournment**

17. The Library Board of Trustees will adjourn the regular meeting of September 19, 2023.