AGENDA

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE BUENA PARK LIBRARY DISTRICT

7150 La Palma Avenue

March 7, 2017

5:30 p.m. Library Board Room

(Distributed agenda information viewable/obtainable in Administration Office. Agenda and Minutes at www.buenaparklibrary.org)

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CALL	TO ORDER								
PLED	GE OF ALLEGIANCE								
ROLL	. CALL	Present Absent Also	_				·		
I.	ACTION ON MINUTES								
	a) Regular Meeting of February 7, 2017	Motion 2nd Ayes Noes Absent Abstain					·		
I.	ORAL COMMUNICATIONS								
	a) From Public Concerning Non-agenda Itemsb) Board Members' Reports on Conferences Attended or Meetings Scheduledc) Volunteer Guild Report								
l.	CORRESPONDENCE								
	a) Patrons' Suggestions from Individuals Requesting Purchase of Materials or Proposing Changes to Library Operations								

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- b) Recognition of BPLD Employee Service Milestones
- c) Director's Report

IV. FINANCIAL AND MONTHLY REPORTS FROM THE OFFICE OF THE DIRECTOR

- a) Balance Sheet as of February 28, 2017
- b) Revenue \$2,058,137 and Expenditures \$1,711,020 Budget vs. Actual Report July 1, 2016 through February 28, 2017
- c) Check Register through February 28, 2017
- d) Monthly Statistical Reports for February 2017

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V.	NEW BUSINESS						
	a) Approval of the 2017 National Library Week Proclamation Ayes Noes Abse	 s ent					
	b) Annual Review of the Record Retention Policy & Schedule Ayes Noes Abse	s ent	- — - — - — - —				
	c) Consideration and approval of the purchase Motion installation of the Thread Power 2nd Distribution System Ayes Noes Absertable Absertable Absertable Approval of the purchase Motion 2nd	ent			- — - — - —	ar 	nd

VI. FUTURE AGENDA ITEMS

- a) Annual evaluation of staffing levels in April
- b) Review of Salary Comparisons in April
- c) Annual Review of BPLD Library Fund Balance and Reserve Policy in April
- d) Review of Capital Improvement Projects in April
- e) Analysis of draft Budget and projected income in May

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VII.	CONSENT CALENDAR	Motion 2nd Ayes Noes Absent Abstain							
	All matters listed under Consent Calendar will be acted upon by one motion affirming the action recommended on the Agenda. There will be no separate discussion on these items prior to voting unless members of the Board or the public request specific items to be removed from the Consent Calendar for separate action.								
	 a) Personnel Action 1. Merit increase for P/T Clerk I, Mavely Fajardo, to Step 4 on the Salary Scale effective March 31, 2017. 2. Merit increase for P/T Library Assistant, Joe Famolaro, to Step 5 on the Salary Scale Effective March 17, 2017. 3. Merit increase for P/T Clerk I, Brenda Gomez, to Step 2 on the Salary Scale effective March 03, 2017. 								
ΑГ	DJOURNMENT	Motion 2nd Ayes Noes Absent Abstain				——————————————————————————————————————	- — - — - —		