

5:30 p.m. Library Board Room
 **(Distributed agenda information viewable/obtainable in Administration Office.
 Agenda and Minutes at www.buenaparklibrary.org)**

- Balance Sheet as of February 28, 2017
- Revenue – \$2,058,137 and Expenditures – \$1,711,020 Budget vs. Actual Report July 1, 2016 through February 28, 2017
- Check Register – through February 28, 2017
- Monthly Statistical Reports for February 2017

AGENDA
REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE BUENA PARK LIBRARY DISTRICT
7150 La Palma Avenue
March 7, 2017
5:30 p.m. Library Board Room

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		MF	PG	IC	AS	DS
V.	NEW BUSINESS					
a)	Approval of the 2017 National Library Week Proclamation	Motion	_____	_____	_____	_____
		2nd	_____	_____	_____	_____
		Ayes	_____	_____	_____	_____
		Noes	_____	_____	_____	_____
		Absent	_____	_____	_____	_____
		Abstain	_____	_____	_____	_____
b)	Annual Review of the Record Retention Policy & Schedule	Motion	_____	_____	_____	_____
		2nd	_____	_____	_____	_____
		Ayes	_____	_____	_____	_____
		Noes	_____	_____	_____	_____
		Absent	_____	_____	_____	_____
		Abstain	_____	_____	_____	_____
c)	Consideration and approval of the purchase and installation of the Thread Power Distribution System	Motion	_____	_____	_____	_____
		2nd	_____	_____	_____	_____
		Ayes	_____	_____	_____	_____
		Noes	_____	_____	_____	_____
		Absent	_____	_____	_____	_____
		Abstain	_____	_____	_____	_____

VI. FUTURE AGENDA ITEMS

- a) Annual evaluation of staffing levels in April
- b) Review of Salary Comparisons in April
- c) Annual Review of BPLD Library Fund Balance and Reserve Policy in April
- d) Review of Capital Improvement Projects in April
- e) Analysis of draft Budget and projected income in May

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		MF	PG	IC	AS	DS
VII.	CONSENT CALENDAR	Motion	_____	_____	_____	_____
		2nd	_____	_____	_____	_____
		Ayes	_____	_____	_____	_____
		Noes	_____	_____	_____	_____
		Absent	_____	_____	_____	_____
		Abstain	_____	_____	_____	_____

All matters listed under Consent Calendar will be acted upon by one motion affirming the action recommended on the Agenda. There will be no separate discussion on these items prior to voting unless members of the Board or the public request specific items to be removed from the Consent Calendar for separate action.

a) Personnel Action

1. Merit increase for P/T Clerk I, Mavely Fajardo, to Step 4 on the Salary Scale effective March 31, 2017.
2. Merit increase for P/T Library Assistant, Joe Famolaro, to Step 5 on the Salary Scale Effective March 17, 2017.
3. Merit increase for P/T Clerk I, Brenda Gomez, to Step 2 on the Salary Scale effective March 03, 2017.

ADJOURNMENT _____

Motion	_____	_____	_____	_____	_____
2nd	_____	_____	_____	_____	_____
Ayes	_____	_____	_____	_____	_____
Noes	_____	_____	_____	_____	_____
Absent	_____	_____	_____	_____	_____
Abstain	_____	_____	_____	_____	_____