



MEETING AGENDA

Board of Library Trustees | Buena Park Library District

2nd Floor Board Room
7150 La Palma Avenue
Buena Park, CA 90620
March 4, 2025

REPORTS AND DOCUMENTATION: *Reports and documentation relating to Agenda items are on file in the Administration Office of the Buena Park Library District, and are available for public inspection. A copy of the Agenda packet will be available for use during the Board Meetings. Any person having any question concerning any Agenda item may call the Library Director at (714) 826-4100, Extension 120.*

In compliance with the Americans with Disability Act, if you need special assistance to participate in the meeting, please contact Library Administration at (714) 826-4100 Extension 120 at least 48 hours prior to the meeting so the Buena Park Library District may make reasonable arrangements to ensure accessibility to the meeting.

1. **CALL TO ORDER** (Library Board President)
2. **PLEDGE OF ALLEGIANCE** (Library Board President)
3. **ROLL CALL** (Library Board President)
4. **PRESIDENT'S REMARKS AND BOARD MEMBER COMMENTS**
This is the opportunity for the President and Board Members to give reports about conferences/training and comments on items of general interest to the community.
5. **COMMUNICATIONS AND COMMENTS FROM THE PUBLIC CONCERNING ITEMS NOT ON THE AGENDA** (3 MINUTES PER SPEAKER)
Individuals may address the Board regarding any item of Library District business not on the agenda. While all comments are welcome, the Brown Act does not allow the Board to take action on any item not on the agenda.

CONSENT CALENDAR **ACTION (Items 6-10)**

The Consent Calendar adopting the printed Recommended Board Action will be enacted with one vote. The Board President will first ask the staff and the Board if there is anyone who wishes to remove any item from the Consent Calendar for discussion and consideration.

6. Minutes of the Library Board of Trustees Regular Date Meeting on February 4, 2025 (Receive & File and Approve)
7. Payment Register for February 2025 (Receive & File and Approve)
8. Acceptance of California State Library Lunch at the Library Grant in the amount of \$13,171 (Approve)
9. Repeal of Temporary Policy Relating to Face Coverings (Approve)
10. Personnel Report for February 2025 (Receive & File and Approve)

REPORTS FROM LIBRARY ADMINISTRATION

11. Monthly Statistical Reports
 - a. Database Usage for January 2025
 - b. Trend Analysis for January 2025
 - c. Program Statistics Summary for February 2025 (will be provided at meeting)
12. Patron's suggestions – request for purchase of materials or proposing changes to library operations
13. Library Director's Report

NEW BUSINESS

14. Approval of National Library Week Proclamation
15. Approval of recommended changes to Fee Schedule
16. Review of Capital Improvement Plan Policy (Informational Only – No Action)
17. Presentations by Library Director Medina and LPA, Inc
 - a. Consideration and approval of design solution for Design Development Phase of the Library Renovation Project
 - b. Authorize the Library Director to pursue additional financing for the Library Renovation Project
18. Payroll and Human Resources Consulting with Regional Government Services (RGS)
 - a. Authorize the Library Director to negotiate and execute an agreement with RGS for human resources consulting services for an amount not to exceed \$85,000
 - b. Authorize the Library Director to negotiate and execute an agreement with RGS for payroll consulting services for an amount not to exceed \$10,000

19. Authorize Library Trustee(s) to attend Special Districts Legislative Days in Sacramento

20. Termination of Orange County Treasurer's Voluntary Pool Program

- a. Approval of deletion of references to Orange County Treasurer's Pool in the District's Investment Policy and allow staff to bring an updated investment policy to Board within 60 days
- b. Authorize the Investment of Monies in the California CLASS, Local Agency Investment Fund (LAIF), and/or California Asset Management Program (CAMP)

FUTURE AGENDA ITEMS

21. Agenda Preparation for the Regular Meeting which will be held on April 1, 2025, at 5:30 p.m. unless rescheduled by the Board of Library Trustees

This is the time for board members to publicly request that items be placed on future agendas.

ADJOURNMENT